

## **JOB DESCRIPTION**

**Job Title:** Processing Field Technician

**Based at:** The Oaks - Norwich

**Reporting to:** Processing Account Manager

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### **Job Purpose Summary/Accountabilities:**

The principal function is to be a key point of contact for growers in the Vales McCain and Vales Birdseye Grower Groups by gathering crop intelligence from farm. As support for the Processing Account Manager in delivering against both grower and customer requirements for the key processing accounts, a significant amount of time will be spent out on farm collating, and analysing samples.

### **Key Tasks and Responsibilities:**

- Work closely with the Processing and Produce Solutions teams to meet the demands of our key customers by gathering and collecting required QC samples and information. You will be required to QC samples against requirements and specs of the key customers.
- To develop a good understanding of the potato crop throughout the season. To understand the quality and sizing demands required by the key customers.
- Communicate and keep accurate records and relay back to the Processing Account Manager.
- To gather crop intelligence across grower base. This will either be done by yield/quality digs in field or by gathering samples from stores.
- To gather and collect data for McCain QIS and fry colours.
- Support the Trading Manager in identifying crops on farm for sale and help and support by gathering and recording required samples and results.
- Provide holiday cover for the Processing Account Manager.
- Use company products and other data capturing resources (i.e. Crop4 Sight) where possible to capture required data.
- Use the McCain seed ordering system to order the required grower seed and keep up to date with changes to areas/ varieties etc with the Processing Account Manager. Keep in close contact with the Produce Solutions Teams when seed is being delivered to make sure all is aligned to the seed ordering system.
- Ability to develop good working relationships with the key stakeholders – internally and externally.
- To do the store plans and measuring for the Vales McCain and Vales Birdseye Stores.

- Ensure all work is carried out to comply with Health and Safety guidelines
- Maintain a tidy, clean and safe working environment in the QC room at The Oaks, Norwich.

#### Health & Safety Responsibilities

- Be responsible for your own safety and do not jeopardise the health and safety of others.
- Correct, or report, unsafe practices or conditions.
- Follow the correct procedure if accidents occur.
- Report on all activities within your work area that are not covered by safe working procedures and or/risk assessments, and act to control weaknesses in current safe working procedures/risk assessments.

#### Environmental Responsibilities:

- Understand and comply with the company policy about the environment
- Co-operate with the management on environmental matters
- Make suggestions to improve any aspect of environmental management

#### Key Attributes:

- Have a good knowledge of potato crops,
- Have worked in a similar industry or discipline
- Be organised and able to manage time effectively – able to prioritise
- To be self motivated & to be able to work as part of a close knit team
- Computer literate – Microsoft and Navision
- Willingness to travel – full driving licence
- Good negotiating and communication skills

*You may be required to work in any area of the company where work exists for which you possess the necessary skills and/or be prepared to undergo training as required by the company.*

*This job description should be taken as a general guide and the company reserve the right to update and amend it in keeping with operational requirements, which may change from time to time.*

I have read, understood and received a copy of this job description.

**Signed:**..... **Date:**.....

**Name (Print):**.....